

AGENDA
Board of Directors Meeting
July 11, 2023
Daniel J. Patterson Campus
Board Room N002

Board Chair: Dipal Patel
Board Vice Chair: N/A
Board Secretary: Steve Kosh
Scribe: Heather Storey

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| 1. Call to order | 6:00 p.m. |
| 2. Reconciliation Statement | 6:01 p.m. |
| 3. Attendance and Quorum Call | 6:03 p.m. |
| 4. Agenda & Motions Approval | 6:05 p.m. |
| 5. Conflicts Declared | 6:07 p.m. |
| 6. Board Education: Internal & External | |
| 6.1. President's Report - Dipal Patel | 6:10 p.m. |
| 6.2. Executive Director's Report - Steve Kosh | 6:15 p.m. |
| 7. Ends Policy Development & Monitoring | |
| 7.1. Review Strategic Ends Priorities - Dipal Patel | 6:20 p.m. |
| 8. Board Discussion/Decisions | |
| 8.1 Board Chair/Vice Chair/Secretary Selection - Steve Kosh | |
| Election Overview | 6:25 p.m. |
| Chair Selection | 6:30 p.m. |
| Vice Chair Selection | 6:55 p.m. |
| Secretary Selection | 7:10 p.m. |
| Announcement | 7:25 p.m. |
| 8.2 Project Brew Sponsorship - Dipal Patel | 7:30 p.m. |
| 8.3 Vending Machine Approval - Steve Kosh | 7:40 p.m. |
| 8.4 The Core Painting - Steve Kosh | 7:50 p.m. |
| 8.5 U-Pass Update - Steve Kosh | 7:55 p.m. |
| 8.6 Director Onboarding - Dipal Patel/Heather Storey | 8:10 p.m. |
| 8.7 August Retreat - Dipal Patel | 8:15 p.m. |
| 9. Adjournment | 8:20 p.m. |
| 10. In Camera | |

Board of Directors Meeting

July 11, 2023

Daniel J. Patterson Campus

Present: Steve Kosh Dipal Patel Nikhil Gupta Joel Droogh
Nishchay Pal Michael Villaspin Nishita Vekaria Prabin Bajal
Cypress de Guzman Grace Stanley Melissa Graham Jasleen Kaur
Chris Fullerton

Scribe: Heather Storey

Action Items

SAC 1.1	Call to Order The meeting is called to order at 6:01 p.m.	
SAC 1.2	Reconciliation Statement Niagara College acknowledges the land on which we gather is the traditional territory of the Haudenosaunee and Anishinaabe peoples, many of whom continue to live and work here today. This territory is covered by the Upper Canada Treaties and is within the land protected by the Dish With One Spoon Wampum agreement. Today this gathering place is home to many First Nations, Métis, and Inuit peoples and acknowledging reminds us that our great standard of living is directly related to the resources and friendship of Indigenous peoples.	
SAC 1.3	Attendance and Quorum Call PRESENT <ol style="list-style-type: none">1. Joel Droogh2. Nishchay Pal3. Michael Villaspin4. Prabin Bajal5. Cypress de Guzman6. Grace Stanley7. Melissa Graham8. Jasleen Kaur9. Chris Fullerton REGRETS <ol style="list-style-type: none">1. Nikhil Gupta2. Nishita Vekaria According to the NCSAC By-laws Article 6: Meetings of Directors 6.4 "Quorum" - A Majority of the Directors constitutes a quorum at any meeting of the Board. For the purpose of determining quorum, a Director may be present in person, or by teleconference and/or by other electronic means. A quorum must be maintained throughout the meeting. Majority = 50% +1 which is 7/11 Directors must be present. There were 9 Directors present, and therefore quorum was achieved.	
SAC 1.4	Agenda & Motions Approval Motion made to approve the agenda for the July 11, 2023 Board of Directors meeting as submitted. Motion by: Joel Droogh Seconded by: Chris Fullerton	

	<p>All in Favour, Motion Carried.</p> <p>Motion made to approve the prepared motions for the July 11, 2023 Board of Directors meeting as submitted.</p> <p>Motion by: Grace Stanley Seconded by: Cypress de Guzman</p> <p>All in Favour, Motion Carried.</p>	
SAC 1.5	<p>Conflicts Declared</p> <p>No conflicts were declared.</p>	
SAC 1.6	<p>Board Education: Internal & External</p> <p>1.6.1. President's Report - Dipal Patel</p> <p>The President's Report was sent to the Board at an earlier date for the Board to review.</p> <p>1.6.2. Executive Director Report - Steve Kosh</p> <p>The Executive Director's Report was sent to the Board at an earlier date for the Board to review.</p>	
SAC 1.7	<p>Ends Policy Development & Monitoring</p> <p>It is important that the Board reviews the Strategic Ends Policy. This policy outlines the reason for NCSAC's existence. This Policy will be reviewed throughout the year at Board meetings to ensure that the Board is making decisions on behalf of the membership and is functioning with these strategic ends in mind.</p> <p>Ends Policy -</p> <p>Level #1</p> <p style="text-align: center;">Because the Niagara College SAC exists: <i>Students enjoy an improved quality of life</i></p> <p>Level #2</p> <p>Students will enjoy:</p> <ol style="list-style-type: none"> 2.1. Good Health (health services, affordable products, nutrition, etc.) 2.2. Social Interaction (involvement, travel, access, etc.) 2.3. Skills Development (employment, leadership, etc.) 2.4. Are heard/have a voice (with the College and other external bodies) 	
SAC 1.8	<p>Board Decisions</p> <p>1.8.1. Board Chair/Vice Chair/Secretary Selection - Steve Kosh</p> <p><i>Election Overview</i></p> <p><i>Chair Selection:</i> Call for Nominations for 2023-2024 NCSAC Board Chair.</p> <p>Motion to open nominations for the 2023-2024 NCSAC Board Chair position.</p>	

Motion by: Chris Fullerton
Seconded by: Nishchay Pal

All in Favour, Motion Carried.

Nominations:

Joel nominated himself.
Cypress nominated Chris; Chris declined the nomination.
Michael nominated Melissa; Melissa declined the nomination.
Grace nominated herself.

Motion to close nominations for the 2023-2024 NCSAC Board Chair position.

Motion by: Chris Fullerton
Seconded by: Nishchay Pal

All in Favour, Motion Carried.

Voting for 2023-2024 NCSAC Board Chair

A presentation was made by each candidate highlighting their qualifications for the role.
Members of the NCSAC Board of Directors asked a variety of questions.

Joel was selected as the 2023-2024 NCSAC Board Chair.

Vice Chair Selection: Call for Nominations for 2023-2024 NCSAC Board Vice Chair.

Motion to open nominations for the 2023-2024 NCSAC Board Vice Chair position.

Motion by: Nishchay Pal
Seconded by: Melissa Graham

All in Favour, Motion Carried.

Nominations:

Joel nominated Melissa; Melissa accepted the nomination.

Motion to close nominations for the 2023-2024 NCSAC Board Vice Chair position.

Motion by: Michael Villaspin
Seconded by: Cypress de Guzman

All in Favour, Motion Carried.

Voting for 2023-2024 NCSAC Board Vice Chair

Melissa was acclaimed as the 2023-2024 NCSAC Board Vice Chair.

Secretary Selection: Call for Nominations for 2023-2024 NCSAC Board Secretary.

Motion to open nominations for the 2023-2024 NCSAC Board Secretary position.

Motion by: Chris Fullerton
Seconded by: Nishchay

All in Favour, Motion Carried.

Nominations:

Cypress nominated Nishchay; Nishchay accepted the nomination.

Chris nominated Prabin; Prabin declined the nomination.

Motion to close nominations for the 2023-2024 NCSAC Board Secretary position.

Motion by: Cypress de Guzman
Seconded by: Melissa Graham

All in Favour, Motion Carried.

Voting for 2023-2024 NCSAC Board Secretary.

Nishchay was acclaimed as the 2023-2024 NCSAC Board Secretary.

1.8.2 Project Brew Sponsorship – Dipal Patel

NCSAC has been approached by the Project Brew Sponsorship Team in the hopes of securing a sponsorship from NCSAC. Project Brew is hosted by the Niagara College Teaching Brewery students. NCSAC has a budget line "Community Sponsorships/Donation" for events like this. This sponsorship is a unique way to represent and support the NCSAC student membership.

Motion to approve a \$500.00 donation to Project Brew allocated from the Sponsorship/Donation budget.

Motion by: Nishchay Pal
Seconded by: Prabin Bajal

All in Favour, Motion Carried.

1.8.3 Vending Machine Approval – Steve Kosh

Last January the Board tasked Steve to investigate vending machines to battle 'period poverty' on campus. One month ago, Steve was able to source two refurbished vending machines (1 per campus) for \$13,500. Steve explained to the Board that although this decision should have come to the Board for approval, the timeline was very tight and NCSAC needed act fast in order to secure the vending machines in order to have them ready to go for September. Dipal is currently working with different suppliers to select items for the vending machines. It was noted that these vending machines will provide feminine hygiene products for free in order to combat period poverty. Eventually, it's possible that other products are available in the vending machine, for example: condoms, deodorant, etc.

1.8.4 The Core Painting – Steve Kosh

The Core at the Welland Campus has needed a refresh for a while. Since it was renovated years ago, the space had been looking pretty tired and had a lot of dents and scratches on the walls. NCSAC gives \$25,000 to the college to hold in trust to use for any Capital Improvements throughout; these funds are not taken from the NCSAC operating budget. These funds can be used on anything that NCSAC can't take with us (i.e. permanent structure to the building). Therefore, The Core painting was taken from this Capital Improvement budget. There will be new signage installed featuring the new NCSAC logo as well. This new space will be fresh and ready to welcome students in September.

1.8.5 U-Pass Update – Steve Kosh

In the U-Pass Referendum last year, there was a 33% voter turn-out, and 74% of those who voted, voted YES. NCSAC, along with the college have reached an agreement with Niagara Regional Transit to implement the U-Pass for September 2023.

Currently, NCSAC is working with the Region to identify what will be used as the pass. In the past, students received a sticker on their student card however with this system, there were

	<p>issues with fraudulent riders. When the buses were overrun with fraudulent riders, the cost would increase for next year’s students in order to accommodate more buses due to overcrowding. Therefore, NCSAC and the region are looking to find a new infrastructure to facilitate the U-Pass program in order to ensure only eligible NC students are riding. Steve mentioned that using the technology in the NC student cards is not an option as there is no more mag stripe on NC students cards and they only have one chip, and therefore they are not compatible with the buses. As of right now, NCSAC and the Region are looking to use the transit app. Students would need to make an account on the app , and then NC would need to export a list to the Region every night from the college with eligible riders. Students who do not have a smart phone would be given a monthly pass, and then manually removed from the exported list.</p> <p>Another issue that NCSAC is working through with the Region is variable charges. This new amalgamated regional system is only 7 months old, and therefore there is going to be a lot of growing pains. As of right now, every month the Regional calculates ridership, and NCSAC pays. However, NCSAC wants to push that only riders pay this would mean that there would be a list of ‘active accounts’ and only those students would be charged.</p> <p>The final agreement between NCSAC and the Niagara Regional Transit will be sent over to the Niagara College legal team for review.</p> <p>1.8.6 Director Onboarding - Dipal Patel/Heather Storey</p> <p>It was explained that Heather will be sending out the sign in information for the Director’s NCSAC-specific e-mails in the next day or so. It was highlighted that moving forward, NCSAC will be exclusively using the Director e-mails for all professional communication. Additionally, it was explained that NCSAC uses a governance portal called “Aprio”; the Board was told that they will be expected to complete a training module to familiarize themselves with the platform.</p> <p>1.8.7 August Retreat - Dipal Patel</p> <p>Dipal announced to the Board that the August Retreat will take place on Thursday, August 24, 2023 - Friday, August 25, 2023. This retreat is mandatory and will be in-person at each campus. There will be a team social event on Thursday evening. More details will be sent out as they become available. Dipal requested that all Directors forward any dietary restrictions to Heather.</p>	
<p>SAC 1.9</p>	<p>Adjournment</p> <p>Motion to adjourn the meeting at 7:51 p.m.</p> <p>Motion by: Joel Droogh Secoded by: Chris Fullerton</p> <p>All in Favour, Motion Carried.</p>	
<p>SAC 1.10</p>	<p>In Camera</p> <p>Motion to go In Camera at 7:54 p.m.</p> <p>Motion by: Prabin Bajal Secoded by: Chris Fullerton</p> <p>All in Favour, Motion Carried.</p> <p>Motion to go Out of Camera at 8:15 p.m.</p> <p>Motion by: Chris Fullerton Secoded by: Joel Droogh</p> <p>All in Favour, Motion Carried.</p>	

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