



AGENDA
Board of Directors Meeting
May 20, 2020
Conference Call
Zoom Meeting

Board Chair: Jordan Bingleman
Board Vice Chair: Tristen Ritcey
Board Secretary: Chris Allan
Scribe: Heather Storey

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| 1. Call to order | 1:00 p.m. |
| 2. Attendance and Quorum Call | 1:01 p.m. |
| 3. Agenda Approval | 1:05 p.m. |
| 4. Conflicts Declared | 1:07 p.m. |
| 5. Minutes of Last Meeting | |
| 5.1. Board of Directors Conference Call May 13, 2020 | 1:08 p.m. |
| 6. Board Decisions | |
| 6.1. Nourishing Minds Reallocation – Steve Kosh | 1:10 p.m. |
| 6.2. Staff Decision – Steve Kosh | 1:20 p.m. |
| 7. Adjournment | 1:30 p.m. |

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yourncsac.ca

Board of Directors Meeting

May 20, 2020
Conference Call
Zoom Meeting

Present: Steve Kosh Tom Price Jordan Bingleman Chris Allan
Landry Wamba Talom Craig Shanks Tristen Ritcey Matthias Negrette
Savanna Schnierle Alex Vancaeyzeele Vitthil Chugh Jaclyn-Rae Tanguay

Guests: Fope Akomolafe Samantha Jemison Emma Atsain

Scribe: Heather Storey

Action Items

SAC 16.1	Call to Order The meeting is called to order at 1:02 p.m.	
SAC 16.2	Attendance and Quorum Call PRESENT <ol style="list-style-type: none">1. Jordan Bingleman2. Chris Allan3. Landry Wamba Talom4. Craig Shanks5. Tristen Ritcey6. Matthias Negrette7. Savanna Schnierle8. Alex Vancaeyzeele9. Vitthil Chugh According to the NCSAC By-laws Article 6: Meetings of Directors 6.4 "Quorum" – A Majority of the Directors constitutes a quorum at any meeting of the Board. For the purpose of determining quorum, a Director may be present in person, or by teleconference and/or by other electronic means. A quorum must be maintained throughout the meeting. Majority = 50% +1 which is 6/9 Directors must be present. There were 9 Directors present, and therefore quorum was achieved.	
SAC 16.3	Agenda Approval Motion made to approve the agenda for the May 20, 2020 Board of Directors meeting. Motion by: Tristen Ritcey Seconded by: Craig Shanks All in Favour, Motion Approved.	
SAC 16.4	Conflicts Declared No conflicts were declared.	
16.5	Minutes of Last Meeting 16.5.1. Board of Directors Conference Call May 13, 2020 Motion to approve the minutes from the May 13, 2020 Board of Directors	

	<p>Conference Call as submitted.</p> <p>Motion by: Chris Allan Seconded by: Vitthil Chugh</p> <p>All in Favour, Motion Approved.</p>	
<p>SAC 16.6</p>	<p>Board Decisions</p> <p>16.6.1. Nourishing Minds Reallocation – Steve Kosh</p> <p>In order to facilitate the virtual grocery gift card program, NCSAC has used various funds, including our own Nourishing Minds fund, and also the original \$50,000 that was donated by Niagara College. Through funds received from the government, Niagara College then donated an additional \$100,000 to the virtual grocery gift card program, with the intent that these funds would be able to sustain the program until the end of May. Once this funding comes to at end, Steve stated that the Board will need to make a decision on how to move forward with the program.</p> <p>Currently, there is a little over \$30,000 in the Nourishing Minds account. In a typical year, without COVID-19, the \$30,000 would be used to facilitate the food insecurity programs from April 1 – March 30 of the following year. The funds in this account come from a variety of sources, including the Niagara College \$5 Project, the reallocation of Seafood Gala ticket sales, NCSAC website donations, 'Ways to Give' Foundation donation, NCSAC Calendar sales, and 2019-2020 Nourishing Minds Revenue (this is in addition to the \$150,000 that has already been donated by Niagara College).</p> <p>Steve noted that at a Staff Meeting, Chris Williams, NCSAC Student Services Manager, and Heather Storey, NCSAC Governance Manager, who are facilitating the virtual grocery gift card program stated that over the last week or so, there has been a significant decrease in the number of submissions for accessing the grocery gift card program, whereas a few weeks ago the program was seeing extremely high numbers, which is likely due to students being able to access government funding.</p> <p>Steve asked the Board for their opinion in regards to next steps on how to facilitate the program and use the remaining \$30,000 left in the Nourishing Minds bank account. Steve asked the Board what their thoughts are in regards to reverting back to the 'old' program, where the form would stay up on the www.yourncsac.ca website, but students would be encouraged to have conversations through counselling, financial aid, international, academic advising, etc. and the gift cards would be distributed through those departments. So students would still have the ability to utilize the program if they are in need, however NCSAC wouldn't be doing mass gift card give-a-ways.</p> <p>Through conversation with the Board, it was decided that the Board would like to see the program revert back to the 'old' program whereby students would be able to access funds through a referral-type process with partner departments on campus. The board felt strongly that they would like the remaining \$30,000 to be able to help students who are in need down the road, as opposed to exhausting all Nourishing Minds funds now. There was a question asked if there are supports available to students to help them apply for government funding. Tom reassured that Bill Reid, NCSAC lawyer, is always available to help guide and navigate students through the application process, as well as Financial Aid.</p> <p>Steve thanked the Board for their input and stated that he will be in touch with the Board if there is a spike in applications for the virtual grocery gift card program.</p>	

	<p>16.6.2. Staff Decision – Steve Kosh</p> <p>Through conversations with the college, we are still unsure when Niagara College will reopen and NCSAC can return to campus. Currently, there are nine staff members who are working virtually until the end of May. Steve would like to propose that the virtual staff continue to work from home for the duration of June and July. Steve approached the staff members and asked their opinion on each staff member taking a mandatory 10 days vacation during June and July; all staff complied and agreed that this was a good solution to ensure that when NCSAC does return to campus, each staff member aren't returning with their full allotment of vacation days. This would protect NCSAC from having multiple staff members using their vacation days in September – April.</p> <p>Motion to approve the employment of the NCSAC virtual staff compliment through until July 31st, 2020 with the caveat of a mandatory 10 days vacation taken by each full-time employee during that period.</p> <p>Motion by: Chris Allan Seconded by: Jordan Bingleman</p> <p>All in Favour, Motion Approved.</p>	
<p>SAC 16.7</p>	<p>Adjournment</p> <p>Motion to adjourn the meeting at 1:23 p.m.</p> <p>Motion by: Tristen Ritcey Seconded by: Craig Shanks</p> <p>All in Favour, Motion Approved.</p>	

Approved:

Board Chair

Board Secretary