



AGENDA
Board of Directors Meeting
July 22, 2020
Conference Call
Zoom Meeting

Board Chair: Tom Price
Board Vice Chair: N/A
Board Secretary: Chris Allan
Scribe: Heather Storey

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| 1. Call to order | 1:00 p.m. |
| 2. Attendance and Quorum Call | 1:01 p.m. |
| 3. Agenda Approval | 1:05 p.m. |
| 4. Conflicts Declared | 1:07 p.m. |
| 5. Minutes of Last Meeting | |
| 5.1. Board of Directors Conference Call June 17, 2020 | 1:08 p.m. |
| 6. Board Decisions | |
| 6.1. Strategic Planning – David Veres | 1:10 p.m. |
| 6.2. Nourishing Minds Partnership - CFWI – Craig Youdale, Gary Torraville | 1:40 p.m. |
| 6.3. Transit – Steve Kosh, Tom Price | 2:00 p.m. |
| 6.4. Ratification Vote – Tom Price | 2:30 p.m. |
| 7. Adjournment | 2:45 p.m. |

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Board of Directors Meeting

July 22, 2020
Conference Call
Zoom Meeting

Present: Steve Kosh Tom Price Chris Allan Landry Wamba Talom
Craig Shanks Savanna Schnierle Alex Vancaeyzeele Vitthil Chugh
Jaclyn-Rae Tanguay

Regrets: Tristen Ritcey

Absent: Jordan Bingleman Matthias Negrette

Guests: Fope Akomolafe Samantha Jemison David Veres Gary Torraville
Craig Youdale

Scribe: Heather Storey

Action Items

SAC 18.1	Call to Order The meeting is called to order at 1:04 p.m.	
SAC 18.2	Attendance and Quorum Call PRESENT 1. Chris Allan 2. Landry Wamba Talom 3. Craig Shanks 4. Savanna Schnierle 5. Alex Vancaeyzeele 6. Vitthil Chugh REGRETS 1. Tristen Ritcey ABSENT 1. Jordan Bingleman 2. Matthias Negrette According to the NCSAC By-laws Article 6: Meetings of Directors 6.4 "Quorum" – A Majority of the Directors constitutes a quorum at any meeting of the Board. For the purpose of determining quorum, a Director may be present in person, or by teleconference and/or by other electronic means. A quorum must be maintained throughout the meeting. Majority = 50% +1 which is 6/9 Directors must be present. There were 6 Directors present, and therefore quorum was achieved.	
SAC 18.3	Agenda Approval Motion made to approve the agenda for the July 22, 2020 Board of Directors meeting. Motion by: Chris Allan	

	<p>Seconded by: Savanna Schnierle</p> <p>All in Favour, Motion Approved.</p>	
SAC 18.4	<p>Conflicts Declared</p> <p>No conflicts were declared.</p>	
SAC 18.5	<p>Minutes of Last Meeting</p> <p>18.5.1. Board of Directors Conference Call June 17, 2020</p> <p>Motion to approve the minutes from the June 17, 2020 Board of Directors Conference Call as submitted.</p> <p>Motion by: Craig Shanks Seconded by: Chris Allan</p> <p>All in Favour, Motion Approved.</p>	
SAC 18.6	<p>Board Decisions</p> <p>18.6.1. Strategic Planning – David Veres</p> <p>Tom stated that since the last meeting, Tom and David held two different consultations, one with the NC Services departments, and another with Deans, Associate Deans and managers. During the consultations each group showed strong support and buy-in to the NCSAC Strategic Plan and provided different recommendations for NCSAC to consider.</p> <p>Proposed Changes:</p> <p>1. <u>NCSAC Strategic Areas of Priority</u></p> <p><i>Supporting the Well-being of Students</i></p> <ul style="list-style-type: none"> ✓ Collaborate with college and community stakeholders to provide students with the opportunity to develop healthy relationships through the promotion of programs and services to reduce to the risk of sexual violence. ✓ Collaborate with college and community stakeholders to promote programs and services rooted at building healthy relationships and raising awareness on sexual violence. <p><i>This was an area that the board initially struggled with to find appropriate wording. The revision was developed based on input from the college consultations and taking into consideration specific suggestions from Hafsah Shaikh. The revised Goal maintains the boards desire to include the positive components of healthy relationships, while retaining the importance of awareness.</i></p> <p>2. <u>NCSAC Strategic Areas of Priority</u></p> <p><i>Creating an Environment for Student Success</i></p> <ul style="list-style-type: none"> ✓ Collaborate with college and community stakeholders to eliminate barriers for students requiring accommodation in the pursuit of their educational goals <p><i>There was some confusion associated with the meaning of “accommodations” as raised by both the services and academic college consultations. The subsequent discussion lead to the recommendation to omit “requiring accommodations”. This change does not reduce the role of NCSAC as it specifically relates to supporting</i></p>	

students who require accommodations but creates a broader application that can relate to issues such as diversity, poverty, and discrimination.

3. NCSAC Strategic Areas of Priority

Creating an Environment for Student Success

- ✓ ~~Increase student access to campus through the removal of transportation barriers~~
- ✓ Increase student access to campus through the broadening of transportation options

Recognizing that the word "barriers" had been used in two of the goal areas, this goal was reviewed to identify an alternative wording. The suggested change utilizes two positive focused words "increase" and "broadening" to describe the goal.

Motion to approve the proposed changes to the Strategic Goal Statements.

Motion by: Chris Allan
Seconded by: Craig Shanks

All in Favour, Motion Approved.

David provided a brief overview on where NCSAC is in relation to completing the NCSAC Strategic Plan.

Present Status:

- ✓ The plan framework has been completed and approved by Board (including the July 22nd revisions)
- ✓ Objective planning consultations with Niagara College academic and service area managers, as well as NCSAC staff have been completed
- ✓ Draft Strategic Plan template (print version) submitted for feedback
- ✓ Objective planning is underway

Timelines:

- ✓ Draft objective statements July 24th
- ✓ Staff and Board review of objective statements August 3rd
- ✓ Finalization of Strategic Plan design structure (printable & web-based) August 7th
- ✓ Finalized Strategic Plan for Board approval August 19th
- ✓ Strategic Plan Preview (Niagara College Executive Team) August 31st (to be confirmed)
- ✓ Strategic Plan Launch September 8th

David also provided the Board with a sample template that can be used to formalize a written Strategic Plan. David tasked the Board to read through the document and provide any feedback to Steve by July 31st.

18.6.2. Nourishing Minds Partnership – CFWI – Craig Youdale, Gary Torraville, Tom Price

Craig addressed the board by discussing the many opportunities for CFWI and NCSAC to partner on in regards to the food insecurity issues that are currently facing the students of Niagara College. He mentioned that there is a large capacity at CFWI to provide food services, space, expertise, chefs, as well as over 400 culinary

students who are happy, willing, and eager help out and get involved in food insecurity initiatives. It was noted that NCSAC already has some great initiatives in place (namely, the Nourishing Minds Grocery Gift Card Program/Rise & Shine Breakfast program) that provide food safety to students who need access to nutritious food so they are able to focus on their studies. In the past, the CFWI has provided support to shelters, food banks, and different charity efforts within the region, and Craig mentioned the importance for the CFWI to support the students on Niagara College campuses. It was stated that Craig, as well as many others, are fully aware there are 11,000 on our campuses that need support and help on a regular basis in regards to food insecurity. Craig stressed CFWI's urge to use their person-power, expertise, labs, classrooms, and fridges to support the NCSAC initiatives that are already in place, but also to look into expanding and implementing some possible new initiatives, not just for this fall semester, but to create sustainable initiatives that will be accessible to students year after year.

Gary echoed Craig's desire to partner with NCSAC to expand what is already being offered to the students of Niagara College in regards to food insecurity initiatives. He stated that although the support that CFWI has provided to the external community is important, it is now time to focus on the students on campus. Gary mentioned that students from the horticulture programs can also assist by growing and providing vegetables and donate that food to programs being offered to Niagara College students. Gary stated that CFWI is open to hearing from the NCSAC board what their thoughts are and how CFWI can support NCSAC in providing these services.

Tom asked the board to reach out if they have any ideas by the end of the week so he can put it together for the next meeting.

18.6.3. Transit – Steve Kosh, Tom Price

There have been ongoing discussions between the Region, NCSAC, and Niagara College regarding the U-Pass. The college has been heavily involved and has had taken a lead role in these conversations. Based on COVID-19 numbers, NC enrolment numbers, and the set-up of Fall 2020 semester, NCSAC will be suspending the U-Pass program and will not be collecting the U-Pass ancillary fee from students.

In order for NCSAC to un-suspend the U-Pass program in the future, there are different conversations that need to be had in order to address how this can be done (i.e. referendum). As of right now, there is no answer as to whether there will be a transit pass in the Winter 2021 term. The ministry heavily mandates ancillary fees, so there are rules around how a fee can be suspended/un-suspended, how fees can start, etc. Steve has a meeting with Vince Malvaso later today to discuss and work through some of these questions.

It was also noted that Niagara College is not the only school that is suspending their transit pass. Steve also discussed the importance of educating the students of Niagara as to why the pass has been suspended. Information about the suspension of the program was put out earlier this month, however many students do not check school notices during the summer month. Steve stated the importance of communicating this information to students and to make another announcement in early August.

It was also stated that the college owes \$450,000 to NCSAC for overages from transit last year. This money was earmarked to cover the increase for the U-Pass fee for Fall 2020, however since the U-Pass program is going to be suspended, Steve proposed that this \$450,000 could be used to form a bursary program for students who need to travel to campus few times a week. As more information

	<p>becomes available, Steve will update the Board.</p> <p>18.6.4. Ratification Vote – Tom Price</p> <p>As the dust has settled with college is moving forward with their final plans for the Fall 2020 term due to COVID-19, Tom stated that the need for the interim Board has likely come to an end, and it is now time to begin planning a Meeting of Members to formally ratify the 2020/2021 NCSAC Board of Directors. Tom stated that he believes that there is a great opportunity for NCSAC to host a virtual Town Hall at the end of August or the beginning of September. It was mentioned that quorum for a Meeting of Members is 15, and that during the “Ask Me Anything” virtual series, there have typically been between 40-60 students tuning in.</p>	
<p>SAC 18.7</p>	<p>Adjournment</p> <p>Motion to adjourn the meeting at 2:03 p.m.</p> <p>Motion by: Chris Allan Seconded by: Craig Shanks</p> <p>All in Favour, Motion Approved.</p>	

Approved:

Board Chair

Board Secretary