



**AGENDA**  
**Board of Directors Meeting**  
December 11, 2023  
Daniel J. Patterson Campus  
Board Room N002

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Board Chair: Joel Droogh  
Board Vice Chair: Melissa Graham  
Board Secretary: Nishchay Pal  
Scribe: Heather Storey

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| <b>1. Call to order</b>   | <b>7:00 p.m.</b> |
| <b>2. Reconciliation Statement</b>  | <b>7:02 p.m.</b> |
| <b>3. Attendance and Quorum Call</b>  | <b>7:04 p.m.</b> |
| <b>4. Agenda &amp; Motions Approval</b>   | <b>7:07 p.m.</b> |
| <b>5. Conflicts Declared</b>  | <b>7:09 p.m.</b> |
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| <b>6. Meetings of Last Meeting</b>  |                  |
| 6.1. November 16, 2023  | 7:11 p.m.        |
| 6.2. November 20, 2023 (Project Brew)   | 7:12 p.m.        |
| 6.3. November 26, 2023 (Student Centre Chairs)  | 7:13 p.m.        |
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| <b>7. Board Education: Internal &amp; External</b>                                      |                  |
| 7.1. President's Report – Dipal Patel   | 7:16 p.m.        |
| 7.2. Executive Director's Report – Steve Kosh   | 7:21 p.m.        |
| 7.3. Ownership Linkage Report (DJP Campus) – Nikhil Gupta                               | 7:26 p.m.        |
| 7.4. Ownership Linkage Report (Welland Campus) – Dipal Patel                            | 7:31 p.m.        |
| 7.5. Strategic Plan Monitoring Report – Steve Kosh                                      | 7:36 p.m.        |
| 7.6. Meeting Evaluation Report – Dipal Patel  | 7:41 p.m.        |
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| <b>8. Ends Policy Development and Monitoring</b>  |                  |
| 8.1. Receive Progress Report on Achievement of Strategic Ends – Steve Kosh, Dipal Patel | 7:46 p.m.        |
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| <b>9. Board Self-Evaluation</b>   |                  |
| 9.1. Governing Style Policy – Dipal Patel   | 7:51 p.m.        |
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| <b>10. Meeting Evaluation</b>   | <b>7:56 p.m.</b> |
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| <b>11. Adjournment</b>  | <b>8:00 p.m.</b> |

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**Board of Directors Meeting**

December 11, 2023

Daniel J. Patterson Campus

Present: Steve Kosh                      Dipal Patel                      Nikhil Gupta                      Joel Droogh  
                 Michael Villaspin                      Nishita Vekaria                      Grace Stanley                      Melissa Graham  
                 Chris Fullerton                      Bernie Canillas                      Lindsay Dockrill

Regrets: Prabin Bajal                      Jasleen Kaur

Absent: Nishchay Pal

Guests: Patricia General                      Carmella Broccolo-Criger

Scribe: Heather Storey

Action Items

<b>SAC 7.1</b>	<b>Call to Order</b>  The meeting is called to order at 7:13 p.m.	
<b>SAC 7.2</b>	<b>Reconciliation Statement</b>  Niagara College acknowledges the land on which we gather is the traditional territory of the Haudenosaunee and Anishinaabe peoples, many of whom continue to live and work here today. This territory is covered by the Upper Canada Treaties and is within the land protected by the Dish With One Spoon Wampum agreement. Today this gathering place is home to many First Nations, Métis, and Inuit peoples and acknowledging reminds us that our great standard of living is directly related to the resources and friendship of Indigenous peoples.	
<b>SAC 7.3</b>	<b>Attendance and Quorum Call</b>  PRESENT 1. Nikhil Gupta 2. Joel Droogh 3. Michael Villaspin 4. Nishita Vekaria 5. Grace Stanley 6. Melissa Graham 7. Chris Fullerton 8. Bernie Canillas 9. Lindsay Dockrill  REGRETS 1. Prabin Bajal 2. Jasleen Kaur  ABSENT 1. Nishchay Pal  According to the NCSAC By-laws Article 6: Meetings of Directors  6.4 "Quorum" - A Majority of the Directors constitutes a quorum at any meeting of the Board. For the purpose of determining quorum, a Director may be present in person, or by teleconference and/or by other electronic means. A quorum must be maintained throughout the meeting.  Majority = 50% +1 which is 7/12 Directors must be present.	

	There were 9 Directors present, and therefore quorum was achieved.	
<b>SAC 7.4</b>	<p><b>Agenda &amp; Motions Approval</b></p> <p><b>Motion made to approve the agenda for the December 11, 2023 Board of Directors meeting as submitted.</b></p> <p>Motion by: Grace Stanley Seconded by: Michael Villaspin</p> <p>All in Favour, Motion Carried.</p> <p><b>Motion made to approve the prepared motions for the December 11, 2023 Board of Directors meeting as submitted.</b></p> <p>Motion by: Bernie Canillas Seconded by: Nikhil Gupta</p> <p>All in Favour, Motion Carried.</p>	
<b>SAC 7.5</b>	<p><b>Conflicts Declared</b></p> <p>No conflicts were declared.</p>	
<b>SAC 7.6</b>	<p><b>Approval of Previous Meeting Minutes</b></p> <p><b>7.6.1 Motion to approve the Previous Meeting Minutes from the November 16, 2023 Board of Directors Meeting as submitted.</b></p> <p>Motion by: Melissa Graham Seconded by: Grace Stanley</p> <p>All in Favour, Motion Carried.</p> <p><b>7.6.2 Motion to approve the Previous Meeting Minutes from the November 20, 2023 (Project Brew) E-mail Vote as submitted.</b></p> <p>Motion by: Michael Villaspin Seconded by: Bernie Canillas</p> <p>All in Favour, Motion Carried.</p> <p><b>7.6.3 Motion to approve the Previous Meeting Minutes from the November 26, 2023 (Student Centre Chairs) E-mail Vote as submitted.</b></p> <p>Motion by: Bernie Canillas Seconded by: Grace Stanley</p> <p>Discussion: Steve thanked the Board for their quick responses to the e-mail vote to approve the purchase of new student centre chairs.</p> <p>All in Favour, Motion Carried.</p>	
<b>SAC 7.7</b>	<p><b>Board Education: Internal &amp; External</b></p> <p>7.7.1. President's Report - Dipal Patel</p> <p>Dipal updated the Board regarding the International Student Program from the Immigration Updates that came out last week. The Guaranteed Investment Certificate (GIC) amount for International students from certain countries has been increased to \$20,635 from \$10,200. This new amount gives these students approximately \$670/month in Canada. The amount of</p>	

\$10,200 was decided upon in the early 2000's, and with inflation, it was necessary that this amount was increased.

Another Immigration update is regarding housing. All of the colleges need to provide the data of how much housing is available to the number of international students that each school is bringing to Canada. Collecting this data will identify trends in housing needs in the next couple years.

Additionally, International students now have unlimited work hours. It used to be a maximum of 20 hours/week. This will be effect until April, and then it will likely be set at 30 hours/week.

The number of visas will also be limited, and offer letters will be verified prior to securing visas. This will help fake documents.

Regarding Ontario Student Voices (OSV), the quarterly meeting was hosted by NCSAC in Niagara for a two-day conference. This meeting was mainly focused on how OSV's advocacy priorities to life and learn along the way in order to move forward with advocating at the provincial level. There was a team development coaching session that helped the attendees develop a plan for OSV focusing on the next six. Months. Dipal had invited Mabel Watt, Niagara College's Director of Government Relations to come and speak at the conference regarding how OSV can advocate. Michael Wales, Niagara College's Director of Communications, was also in attendance for some media training with the group.

Dipal attended the Diwali celebration, alongside some Board members, and also walked in the Pride Parade on campus. Both events allowed for student connection and promoted high positive energy. Dipal met with the Rainbow Knights to discuss the success of the Pride Parade event, and how NCSAC and the Rainbow Knights can continue to work together.

Dipal also attended the Project Brew event with some Board members, as well as the Simplii Financial ribbon cutting ceremony.

The Nourishing Minds Program was the recipient of Niagara College's Giving Tuesday campaign, and \$18,700 was raised. Dipal also attended the Retiree's Lunch with Steve and Jaclyn to thank the retirees for their support of the Nourishing Minds Program.

She also attended the National Day of Remembrance and Violence Against Women event. It was a very emotional event, and different ways that everyone can support women was highlighted.

NCSAC participated in a Campus Safety Review to give feedback regarding where on campus more safety precautions are needed.

January Retreat will take place from January 5 - 7<sup>th</sup>. Dipal will reach out with more details.

#### 7.7.2. Executive Director Report - Steve Kosh

Steve informed the Board that NCSAC and Niagara Region is very close to finalizing the agreement, they are just working through the ridership piece. Vince Malvaso, Niagara College's Director of Finance has taken on a lead role in negotiating with the Region on NCSAC's behalf.

Steve thanked the Board for their involvement in the Masterplan presentation with Nadeen Shehaiber, and highlighted the importance of the Board's understanding and awareness so they are then able to go out and spread the word to the students of Niagara. Steve encouraged the Board to step up and volunteer to be on future committees.

In preparation for the January Retreat, Steve hosted a second staff workshop alongside Heather and Dipal to gain insights into what the staff would like addressed in the next stage of the Ownership Linkage Plan. These ideas will be presented at the January Retreat.

Steve and Grace attended the International Awards. At this awards dinner, there is one NCSAC award given out. Steve also made special mention that the \$1,000,000 contribution that NCSAC made last year is now coming to fruition, and those international awards will be posted in the next week. This will be the first time that both domestic and international students will have access to the same number of awards. This agreement is contributing \$250,000 per year for 4 years.

Steve also mentioned that the Finance Manager role has been posted and now accepting applicants. This posting will be closing next Friday, and in the next couple weeks there will be some screening interviews conducted, and then from there, early in the new year, a hiring panel will be created to conduct interviews in January, and have the successful candidate start in early - mid February.

Steve stated that the KPMG is still working on the Audit and is hoping to be complete in January.

#### 7.7.3 Ownership Linkage Report (DJP Campus) - Nikhil Gupta

The Ownership Linkage Report was sent to the Board at an earlier date for the Board to review.

Nikhil thanked the Board member for their involvement and collaborative efforts. During the promotional booths, questions about the Breakfast Program were asked and overall, the majority of students stated that they would like to explore a paid hot breakfast option. It was clarified that the Ownership Linkage questions that are asked are purely information gathering.

#### 7.7.4 Ownership Linkage Report (Welland Campus) - Dipal Patel

The Ownership Linkage Report was sent to the Board at an earlier date for the Board to review.

Dipal presented the Ownership Linkage Report (Welland Campus) on behalf of Jasleen. Jasleen wanted to give a special thank you to Lindsay for her involvement in the promotional booth. Interested students had some questions regarding offerings, and Jasleen and Lindsay were able to provide some examples of what could be offered if the program moves towards a paid hot breakfast option.

Dipal also mentioned that the End of Semester Feedback will be circulated to all NC students to gather information about various topics.

Lastly, Dipal mentioned that she will be reaching out to those Directors who will be assigned the Leads for January.

#### 4.7.5 Strategic Plan Monitoring Report - Steve Kosh

Steve mentioned that there are confirmed dates for "Boardroom University" that will cover governance topics (governance tools and Chair training) on Tuesday February 6<sup>th</sup> and Wednesday February 7<sup>th</sup> from 5-8 p.m. In the future, these trainings will be scheduled earlier in the semester.

#### 7.7.6 Meeting Evaluation Report - Joel Droogh

The Meeting Evaluation Report was sent to the Board at an earlier date for the Board to review.

Joel mentioned that there has been lots of positive feedback in the Meeting Evaluation Report and thanked everyone for their participation.

SAC  
7.8

**Ends Policy Development and Monitoring  
02**

	<p>7.8.1 Receive Progress Report on Achievement of Strategic Ends Priorities - Steve Kosh, Dipal Patel</p> <p>It is important that the Board reviews the Strategic Ends Policy. This policy outlines the reason for NCSAC's existence. This Policy will be reviewed throughout the year at Board meetings to ensure that the Board is making decisions on behalf of the membership and is functioning with these strategic ends in mind.</p> <p>Ends Policy -</p> <p>Level #1</p> <p style="text-align: center;">Because the Niagara College SAC exists: <i>Students enjoy an improved quality of life</i></p> <p>Level #2</p> <p>Students will enjoy:</p> <ul style="list-style-type: none"> <li>2.1. <b>Good Health</b> (health services, affordable products, nutrition, etc.)</li> <li>2.2. <b>Social Interaction</b> (involvement, travel, access, etc.)</li> <li>2.3. <b>Skills Development</b> (employment, leadership, etc.)</li> <li>2.4. <b>Are heard/have a voice</b> (with the College and other external bodies)</li> </ul> <p>Steve mentioned that in creating the new Strategic Plan for 2024, some goals will be written in that speak to this Ends Policy with some measurables to monitor the success in accomplishing each goal.</p>	
<p><b>SAC 7.9</b></p>	<p><b>Board Self-Evaluation</b></p> <p>7.9.1 Governing Style Policy - Dipal Patel</p> <p>Dipal presented the Governing Style Policy to the board.</p>	
<p><b>SAC 7.10</b></p>	<p><b>Meeting Evaluation</b></p> <p>To ensure "good governance" each Director received a Meeting Evaluation Survey at the end of the meeting. It is important for the Directors to evaluate each Board of Directors meeting. Each Director received the Meeting Evaluation on their governance portal and were asked to complete it.</p>	
<p><b>SAC 7.11</b></p>	<p><b>Adjournment</b></p> <p><b>Motion to adjourn the meeting at 8:03 p.m.</b></p> <p>Motion by: Bernie Canillas Seconded by: Michael Villaspin</p> <p>All in Favour, Motion Carried.</p>	